

2009
Spirit of New Hampshire Awards
Recognizing Outstanding Contributions to Volunteerism



OFFICIAL NOMINATION FORM

DEADLINE: SEPTEMBER 15, 2009



Administered by
Volunteer NH in collaboration with *The Office of Governor John Lynch*

Award Program Overview

Spirit of New Hampshire **Volunteer Service Awards** recognize outstanding individuals and groups who provide volunteer services that strengthen communities and improve the lives of others.

Spirit of New Hampshire **Volunteer Program Champion Awards** recognize programs or initiatives that provide exemplary support to volunteers. These awards honor excellent volunteer management (recruitment, orientation and training, on-going support, and recognition of volunteers), fund development efforts that sustain volunteer programs, and commitment of time/resources to engage employees in community volunteer roles.

Award Presentation:

The 2009 Spirit of NH Awards Gala will be held November 10, 2009 to recognize the award winners in both the Volunteer Service Award and Volunteer Program Champion Award Categories. NH Volunteer of the Month Awards will be presented at a Governor and Executive Council meeting monthly.

Guidelines:

- Nominees may be self-nominated.
- Nominators are expected to notify the person they wish to nominate before submitting their nomination for consideration.
- Incomplete nomination forms will not be considered.
- To be considered for a category award at the **2009 Spirit of New Hampshire Awards Gala**, completed nominations must be received by **September 15, 2009**.
- You can nominate more than one person and/or group.
- Individuals or groups that volunteer as part of a workplace volunteer program, internship or for course credit are eligible.
- Service must be performed outside the context of a nominee's paid employment.
- Previous award winners are not eligible for nomination in the same category.
- **Nominations in the Volunteer Service Award categories of Youth, Adult and Senior are also eligible for a New Hampshire Volunteer of the Month Award.** These nominations will also be considered for a **Volunteer of the Month Award** for one year from the date of submission.
- Volunteer Program Champion Nominees are programs or organizations only. Individuals must be nominated for Volunteer Service Award.
- Information contained in your nomination form will be used for event publications and maybe released to the media and elected officials.
- An appointed panel of community leaders and volunteers will review the nominations and make the award decisions. All nominees and award recipients will receive letters of congratulations prior to public announcement.
- Any additional questions about the nomination process should be directed to 603-271-7200 or info@volunteernh.org with the **subject line: 2009 Spirit of NH Awards**

Award Categories:

Volunteer Service Awards

- **Youth** - Recognizes the dedication of an individual 17 years of age or younger who has contributed to the improvement in the lives of others through volunteerism.
- **Adult** - Recognizes the dedication of an individual age 18 to 54 years of age who has contributed to the improvement in the lives of others through volunteerism.
- **Senior** - Recognizes the dedication of an individual age 55 years of age or older who has contributed to the improvement in the lives of others through volunteerism.
- **Family** - Recognizes a family that exemplifies a spirit of "family volunteerism". (Families come in many different forms including: single parents, grandparents raising children, and adults without children.)
- **Group** - Recognizes the dedication of a group of 2 or more individuals who have contributed to the improvement in the lives of others through volunteerism. Nominations will be considered in two sub-categories: **adult group** (over 18 years of age) and **youth group** (under 18 years of age).
- **National Service** - Recognizes a member or group of an AmeriCorps, AmeriCorps*VISTA, AmeriCorps National Direct, Senior Service Corps or other National Service program in New Hampshire.

Volunteer Program Champion Awards

- **Business** - recognizes businesses that demonstrate community involvement: by encouraging employee volunteerism, by actively participating in community service events; and/or by providing pro-bono assistance.
- **Non-profit Organizations**- recognizes non-profit organizations that demonstrate excellent management of volunteers: recruitment, orientation and training, placement and supervision, and recognition
- **State and Local Government** - Recognizes a state agency, a town or city that demonstrates excellent management of volunteers, supports employee volunteerism in the community, and/or engages in partnerships that promote sustainability of volunteer initiatives.
- **Schools** - Recognizes schools that demonstrate community involvement by encouraging and supporting student volunteerism through service clubs, service-learning and civic engagement initiatives, fundraising, community service and other activities. Awards will honor K-12 schools and Higher Education (college/university).
- **Local Service Club** - Recognizes service organizations that demonstrate excellent management of volunteers, encourage member volunteerism through local initiatives, and/or engage in partnerships that promote sustainability of volunteer initiatives. Awards will honor **adult service club** (primary membership over age 18) and **youth service club** (primary membership under age 18).
- **Faith Based Groups** - Recognizes faith-based organizations that demonstrate excellent management of volunteers, encourage member volunteerism, and/or engage in partnerships that promote sustainability of volunteer initiatives.

2009 Spirit of New Hampshire Official Nomination Form

Please print or type clearly

Date Submitted: _____

Award Categories (check one)

Volunteer Service

- Youth
- Adult
- Senior
- Family
- National Service
- Adult Group
- Youth Group

Volunteer Program Champion

- Business
- Non-profit
- State and Local Government
- K-12 School
- Higher Education
- Adult Service Club
- Youth Service Club
- Faith Based Organization

Nominee Information

Nominee Name: _____

If the nominee is a group, Number of active volunteers _____

Organization (if applicable) _____

Address: _____

Phone: _____ E-mail: _____

Name of local/regional newspaper: _____

Nominator Information

Nominator Name: _____

Organization (if applicable): _____

Address: _____

Phone: _____ E-mail: _____

Relationship to Nominee: _____

Letter of Nomination

Describe in 500 words or less: the nominee's contributions, the types of volunteer supports provided; the number of active volunteers; and the impact of the volunteer program in the community. Include any other information that describes why you feel the nominee is outstanding.

Additional Materials Needed:

Along with the completed nomination form, please include the following:

1. An additional letter of support from an individual other than the Nominator.
2. Name of one additional reference with knowledge of the Nominee's volunteer activities.

Name: _____

Address: _____

Phone: _____ E-mail: _____

Please check off what documents you are submitting to Volunteer NH for review. All documents must be submitted before the nomination will be considered.

- Completed Nomination Form
- Letter of Nomination
- Letter of Support

Do you have the nominee's permission to nominate? Yes No

Please send the completed nomination packet by mail, email or fax. The nomination packet must be received by September 15, 2009 to be considered for the 2009 Spirit of NH Awards. If the packet is received after September 15th it will be considered for the 2010 Spirit of NH Awards. Nominations in the Volunteer Service Award categories of Youth, Adult and Senior are also eligible for a New Hampshire Volunteer of the Month Award. These nominations will be considered for the NH Volunteer of the Month Award for one year from the date of submission.

Volunteer NH
117 Pleasant St, 4th Floor
Dolloff Building
Concord, NH 03301
Ph: 603-271-7200
Fax: 603-271-7203
Email: info@volunteernh.org subject line: 2009 Spirit of NH Awards